

UNDERGRADUATE ADMISSIONS TO PROGRAMS IN ENGLISH 2020-2021



GENERAL CONDITIONS OF REGISTRATION

1- **Lebanese Baccalaureate or a degree that is recognized as equivalent** by the Equivalence Commission at the Lebanese Ministry of Education and Higher Education (MEHE).

2- **Ranking in the required category at the English Aptitude Test** prior to the submission of the application:

- Early admission: no restriction.
- Regular admission: no restriction.
- Late admission: placed in level 'B' at least or equivalent TOEFL score (60-69) internet-based, 515-549 paper-based.

Placed in level "B" on English Aptitude Test an equivalent TOEFL score is a requirement to the final registration.

APPLICATION SUBMISSION

Application submission for admission to undergraduate study is done:

- Online, by accessing the <https://admission.usj.edu.lb/> link
- At the closest admission office (CSH, CSM, CSS, CST, CLN, CLS and CZB*)

To submit your application, please:

1. Fill in all sections of the Application Form (pages 4 and 5)
2. Choose a maximum number of 5 programs on the whole list (page 6) in order of priority from 1 to 5, 1 being your first choice.
3. Enclose the documents required (cf. page 3), taking into account that the Admissions Committee only examine complete applications.
4. Pay the non-refundable application fee: 150000 LL. You may renew your application in any other period by going in person to the admission office or online at no additional fee if you are not satisfied with your result.

RESULTS AND CONFIRMATION

The results shall be sent on the date mentioned in the section *Admission Periods*. The applicant shall receive by SMS, by email and online on the admission site, a student identification number and a password that will allow him to validate his choice and to print out the corresponding confirmation fee stub; the admission shall be confirmed upon settlement of this stub within the deadlines indicated. Unsettled confirmation fee stub will lead to the cancelation of the admission.

N.B. The confirmation fee is only refundable in case the applicant has not obtained his Baccalaureate or equivalent degree, or in case he has been placed in level C or lower on the English Aptitude Test.

TITLE-BASED ADMISSION

Shall be admitted on title the students who ranked first, second and third in Lebanon, whether in the French or the Lebanese Baccalaureate at the 2020 regular session, provided their Baccalaureate stream is accepted for the program they are applying for. They have to submit their title based admission application within ten days after the official publication of the Baccalaureate results.

Shall be admitted on title (except for the Faculty of Medicine) the students whose Baccalaureate general average is equal or above 17/20 whether in the French or the Lebanese Baccalaureate at the 2020 regular session, provided their Baccalaureate stream is accepted for the program they are applying for, and they have already applied for the Early or Regular Admission. They have to submit their title based admission application within ten days after the official publication of the Baccalaureate results.

All students with title based admission shall also meet the English Aptitude Test requirements.

* Acronyms of campuses:

CSM: Medical Sciences Campus, Damascus road
CST: Sciences and Technologies Campus, Mar Roukoz
CSS: Social Sciences Campus, Huvelin road
CSH: Human Sciences Campus, Damascus Road

CLN: North Lebanon Campus, Ras Maska
CZB: Zahle and Bekaa Campus, Hazerta
CLS: South Lebanon Campus, Bramieh

ADMISSION PERIODS

Application forms can be submitted online or at any of the admission offices, every weekday between 10 am and 3 pm:

| | Early | Regular | Late |
|------------------------|--------------------------------------|-----------------------------------|-----------------------------------|
| Application submission | From October 21 to December 20, 2019 | From April 21 to June 19, 2020 | From June 22 to August 21, 2020 |
| Results | End of February 2020 | 3 rd week of July 2020 | August 3, 2020 August 31, 2020 |
| Confirmation | March 7, 2020 | July 31, 2020 | within 6 days after results |
| Payment | April 7, 2020 | August 4, 2020 | within 6 days after results |

REQUIRED DOCUMENTS

- 1- A passport-size photo.
- 2- A photocopy of the recent copy of individual civil status or a photocopy of the Lebanese ID card or the passport for foreigners (by showing the original).
- 3- If you already have a Baccalaureate certificate, a photocopy of the Lebanese Baccalaureate certificate or its equivalent, certified by the Lebanese Ministry of Education and Higher Education. **This certificate is mandatory if applying for the Late Admission.**
- 4- Transcript of grade 10 and 11 if applying for Early Admission. Transcript of grade 10, 11 and 12 if applying for Regular or Late Admission.
- 5- A summary of the grade 10 and 11 transcripts, certified by the school of origin, on the form appended for the early admission only.
- 6- For the Bachelor's Degree in Speech and Language Therapy:
 - An audiogram.
 - A medical certificate from an ENT Doctor confirming that the applicant doesn't suffer any abnormality in pronunciation or in hearing.

APPLICATION FORM



Year 2020-2021

Semester *: ☐ 1 ☐ 2

For administrative use

Application N°: Student ID:

INFORMATION

English Aptitude Test: ID / / / /

PERSONAL INFORMATION

Please fill in this form as per your identity card information; data will not be modified later and will be used for your transcripts and diploma.

Name *: ☐ Mr* ☐ Mrs* ☐ Miss* الشهرة *:
First name *: الاسم *:
Father's name *: اسم الأب *:
Mother's maiden name*: اسم الأم وشهرتها *:
Date of birth *: / /
Place of birth *: محل الولادة *:
Country of birth *:
Nationality *: Other nationality *:
Civil Record place and N° *: Caza *:
Marital status *: ☐ Single ☐ Married ☐ Other
Name of spouse

Family members (parents, siblings) enrolled at USJ: ☐ Current ☐ Alumni

I was oriented to USJ by *: ☐ Parent ☐ Friend ☐ Alumni ☐ School ☐ USJ Orientation Department

Are you a member of an association or a social movement? Specify:

Do you have any artistic talents? Specify:

Do you practice any physical activity? Specify:

*All marked fields are mandatory.

ADDRESS

Building: Street:
Area: City *:
Phone: Mobile *:
E-mail*:

Please mark the symbols clearly (- _ .)

CONTACT PERSON IN CASE OF EMERGENCY

Name *: Name:
Address *: Address:
Tel. *: Tel. :

BLOOD TYPE : ☐ A+ ☐ B+ ☐ O+ ☐ AB+ ☐ A- ☐ B- ☐ O- ☐ AB-

SECONDARY SCHOOLS

| Year | School | Address |
|-----------|--------|---------|
| Grade 10* | | |
| Grade 11* | | |
| Grade 12* | | |

(Lebanese Baccalaureate stream) *: (French Baccalaureat stream or other):

ID number: ID number:

Session and year: Session and year:

Equivalence date:/...../.....

Equivalence n°:

PREVIOUS UNIVERSITY STUDIES

University:

Faculty: Country:

Degree: Graduation date:/...../.....

Other titles:

Applicant may apply to up to 5 programs. Please indicate your order of preference (Program n° 1 is your first choice)

| Institution | Program | Choice | Code | Early | Regular | Late |
|----------------------------------------------|---------------------------------------------------------------------|--------|-------|-------------------------------|--------------------------|-------------------|
| Institut supérieur d'orthophonie (ISO) | Bachelor's Degree in speech and language therapy (CIS)* | | SPTH | Application study + oral test | Exam + title | |
| Faculté de gestion et de management (FGM) | Bachelor's degree in Business Administration (CSS)* | | LGMA | Application study | Application study, title | Application study |
| Institut de gestion des entreprises (IGE) | Bachelor's degree in Culinary Arts and Restaurant Management (CST)* | | LCAR | Application study | Application study, title | Application study |
| Institut supérieur d'études bancaires (ISEB) | Bachelor's degree in Banking Studies (CSS)* | | BABS | Application study | Application study, title | Application study |
| École de stylisme et de Modélisme (ESMOD) | Bachelor's Degree in Fashion Design and Pattern Drafting (CSS)* | | STMDA | Application study | Application study, title | Application study |

* Acronyms of Campuses:

CIS: Innovation and Sport Campus, Damascus Road

CSS: Social Sciences Campus, Huvelin Road

CST: Sciences and Technologies Campus, Mar Roukoz

I, the undersigned, declare that :

- I have read the provisions concerning the «English Aptitude Test» (cf. p.2), stating that my acceptance in any program is provisional and would be canceled and void should I fail to obtain the required level in the «English Aptitude Test», according to the provisions stipulated in the 2020-2021 admission application.
- I have been informed that my acceptance to the first year of any program is only provisional and would be canceled and void should I fail to provide the Lebanese Baccalaureate Diploma or a diploma officially recognized equivalent explicitly enabling me to enroll in the first year in Saint Joseph University of Beirut for the academic year 2020-2021.
- I declare that to my knowledge all the information and documents I have provided are correct and complete. I confirm that if otherwise proven, the University has the full right to cancel my application and admission to the program with no compensation».
- «I confirm the choice of my program (page 6) and declare that the order of priority I have indicated is final».

Place and date:

Signature :



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