

# Job Offer for a Part-Time Teacher

## Part-Time Position for English Language Teaching (Instructor)

### Call for Position

**Title / number of hours:** English Language Instructor

**Reference:** *EC/2021/11/FDLT*

**Opening Date:** December 14<sup>th</sup> 2021

**Closing Date:** January 14<sup>th</sup> 2022

**Starting Date :** Spring or Fall 2022

### Summary of Position:

USJ FdLT is hiring part-time English language instructors to teach English language courses from beginner to advanced proficiency, English for Academic Purposes, and/or English for Specific Purposes. In addition to teaching, English Language Instructors develop classroom materials and assist in evaluation and testing of students.

**Discipline:** English Language Teaching

**Institution:** Faculté de langues et de traduction (FdLT – Faculty of Languages and Translation)

**Department:** Centre des langues vivantes (CLV – Center for Modern languages)

**Address:** Campus des sciences humaines (Humanities Campus), Damascus Street

### Requirements:

**Degrees:** MA in TESOL/TEFL/ESL, English or a related field

**Strong candidates are those who satisfy most of these qualifications:**

- Advanced proficiency in English
- Experience teaching across levels in EFL, ESL, English for Academic Purposes, and ESP
- Experience in material development
- Experience in evaluation and testing

**Contact person for further information (academic and administrative) :** Dr. Gina Abou Fadel Saad ([gina.aboufadel@usj.edu.lb](mailto:gina.aboufadel@usj.edu.lb)) or Dr. Fady El Chidiac, s.j. ([fady.elchidiac@usj.edu.lb](mailto:fady.elchidiac@usj.edu.lb))

### Job Description:

- Teaching:
  - Teach English language classes to USJ students across English proficiency levels, in ESL, EAP and ESP courses
  - Participate in departmental placement and proficiency exams as needed
  - Develop classroom materials as needed
  - Participate in departmental meetings and other administrative duties as assigned

### Note:

Applications will be assessed based on their academic profile and professional workstyle.

Applications must be presented through a form to be downloaded from the Université Saint-Joseph site on the following link: [www.emploi.usj.edu.lb](http://www.emploi.usj.edu.lb) and sent by mail to [srh@usj.edu.lb](mailto:srh@usj.edu.lb)

Please ask your referees, colleagues or/and students, to send their recommendation letters to the following email address: [fdlt@usj.edu.lb](mailto:fdlt@usj.edu.lb)

### Online References:

USJ site: <https://www.usj.edu.lb> :

cf. Code de l'enseignant et Charte de l'USJ