

**INSTITUTIONAL FACT SHEET OF GALATASARAY UNIVERSITY**  
**TR ISTANBU02**  
**2026-2027**

**1. INSTITUTIONAL INFORMATION**

**1.1. INSTITUTIONAL DETAILS**

Name of the institution	Galatasaray University
Erasmus Code	TR ISTANBU02
PIC / Organization ID	991809772 / E10182996
Institution website	<a href="http://www.gsu.edu.tr/fr/">http://www.gsu.edu.tr/fr/</a>
International Office website	<a href="http://uio.gsu.edu.tr/fr/">http://uio.gsu.edu.tr/fr/</a>
Online course catalogue	<a href="https://ects.gsu.edu.tr/fr/Home/Index/">https://ects.gsu.edu.tr/fr/Home/Index/</a>
Postal Address	Çırağan Cad. No:36, 34349 Ortaköy/İstanbul Turkey
Rector of the University	Prof. A. Muhammed ULUDAĞ
Vice-Rector for International Relations	Prof. Pınar KARTAL

**1.2. MAIN CONTACTS**

Head of International Relations Office	Assoc. Prof. Menent SAVAŞ CAZALA
Contact details	<a href="mailto:msavas@gsu.edu.tr">msavas@gsu.edu.tr</a>
Erasmus Institutional Coordinator	Lect. Dila ALGAN TEZCAN, PhD
Contact details	<a href="mailto:dalgan@gsu.edu.tr">dalgan@gsu.edu.tr</a>
Incoming Students	Ms. Sevgi BARAZ BLASCO
Contact details	<a href="mailto:sbaraz@gsu.edu.tr">sbaraz@gsu.edu.tr</a>

Incoming Students	Mr. Mehmet BAŞ
Contact details	<a href="mailto:mbas@gsu.edu.tr">mbas@gsu.edu.tr</a>
Outgoing Students	Ms. Melek AKYÜZ ÖZDEMİR
Contact details	<a href="mailto:makyuz@gsu.edu.tr">makyuz@gsu.edu.tr</a>
Outgoing Students	Ms. Burcu ALKIŞ
Contact details	<a href="mailto:balkis@gsu.edu.tr">balkis@gsu.edu.tr</a>
Interinstitutional Agreements	Burcu ALKIŞ Dila ALGAN TEZCAN
Contact details	<a href="mailto:balkis@gsu.edu.tr">balkis@gsu.edu.tr</a> <a href="mailto:dalgan@gsu.edu.tr">dalgan@gsu.edu.tr</a>
General Contact	<a href="mailto:erasmus@gsu.edu.tr">erasmus@gsu.edu.tr</a>

## 2. NOMINATION AND ENROLLMENT

Nomination Procedure	<p><u>Digital nominations</u> :</p> <p>Students will be nominated via the online nomination and application platform of Galatasaray University (<a href="https://otomasyon.gsu.edu.tr">https://otomasyon.gsu.edu.tr</a>).</p> <p>Please contact <a href="mailto:dalgan@gsu.edu.tr">dalgan@gsu.edu.tr</a> to have your credentials.</p> <p><u>Nomination deadlines</u> :</p> <p>Autumn semester : April 15<sup>th</sup> – May 5<sup>th</sup> Spring semester : October 20<sup>th</sup>- November 5<sup>th</sup></p>
Online Registration For Students	<p><u>Deadlines:</u></p> <p>Autumn semester : June 5<sup>th</sup> Spring semester : December 5<sup>th</sup></p>
Application Procedure	<p>Nominated students are requested to apply online on our platform. Students will receive the link to the online registration platform via email together with instructions on how to use the online platform. They will be invited to :</p> <ul style="list-style-type: none"> <li>- fill in the personal information</li> <li>- upload the following documents : <ul style="list-style-type: none"> <li>● Copy of passport</li> <li>● ID Photo (biometric)</li> </ul> </li> </ul>
Language Requirements	<p>The general language of instruction at Galatasaray University is French and the majority of courses are conducted in French. There are also some courses offered in English or in some cases in Turkish.</p>
Enrollment at Galatasaray University	<p>Before coming to Galatasaray, students should contact the academic coordinator of the department where they will be registered. The departmental coordinator will give them information about the course choices.</p>

	<p>The administrative registration of the students will be completed after their arrival at Galatasaray.</p> <p>Upon their arrival at Galatasaray, they must introduce themselves to the Erasmus Office and see the person responsible for Incoming Students.</p>
Online Orientation	<p>Each semester, an orientation program is organized one week before the beginning of the lectures. Details will be provided by the Erasmus Office to all nominated students.</p>
Language Course for Exchange Students	<p>We offer a Turkish language course free of charge, 5 ECTS for all exchange students during the semester.</p>
Grading system	<p>Letter grades are used for individual courses with AA corresponding to 4.0/4.0, and CC corresponding to 2.0/4.0, with half-point steps. F denotes Fail, NP denotes Not Present in Final Exam, and IA denotes Insufficient Attendance to the Course during the semester.</p>
Credit System	<p>Galatasaray University uses the ECTS credits, which are indicated in the transcripts of records.</p>
Transcript of Records	<p>The transcript of records is issued within 5 weeks after the end of the examination period.</p>

### 3. FURTHER INFORMATION

Housing	<p>Unfortunately, Galatasaray University does not have a university residence. Students will therefore have to find accommodation on their own.</p> <p>When students arrive in Istanbul, we recommend that they first check-in at a hostel and then visit several apartments.</p> <p>The neighborhoods closest to Galatasaray University are Besiktas and Ortakoy. However, accommodation search can be broadened to neighborhoods such as Cihangir, Mecidiyekoy, Sisli and Harbiye on the European side, or Uskudar and Kadikoy on the Asian side.</p>
Visa	<p>EU citizens do not need to make a visa application before they come to Turkey and they can stay on Turkish territory for 90 days as tourists. Students need to get a <b>residence permit</b> during these 3 months. The detailed information will be given upon their arrival at Galatasaray.</p> <p>If they are coming from another country, they can check the visa requirements for their country from the link below :</p> <p><a href="https://www.mfa.gov.tr/visa-information-for-foreigners.en.mfa">https://www.mfa.gov.tr/visa-information-for-foreigners.en.mfa</a></p>
Insurance	<p>According to the immigration laws of Turkey, students are required to prove that they have health insurance that covers the total duration of their stay in Turkey, while they are applying for a Student Residence Permit.</p>

#### 4. DEPARTMENTAL COORDINATORS

Faculty of Law	Law	<b>OUTGOING</b> Asst. Prof. Sedef KOÇ TANGÜN <a href="mailto:skoc@gsu.edu.tr">skoc@gsu.edu.tr</a> <b>INCOMING</b> Asst. Prof. Hazal TOLU YILMAZ <a href="mailto:htolu@gsu.edu.tr">htolu@gsu.edu.tr</a>
Faculty of Communication	Communication	Assoc. Prof. Ayşe TOY PAR <a href="mailto:atoy@gsu.edu.tr">atoy@gsu.edu.tr</a>
Faculty of Economic and Administrative Science	Department of Economics	Assist. Prof. Yeşim GÜRBÜZ <a href="mailto:ygurbuz@gsu.edu.tr">ygurbuz@gsu.edu.tr</a> Res. Asst. Nida Karadeniz <a href="mailto:nkaradeniz@gsu.edu.tr">nkaradeniz@gsu.edu.tr</a>
	Department of Business Administration	Assoc. Prof. Aslı Gül ÖNCEL <a href="mailto:aoncel@gsu.edu.tr">aoncel@gsu.edu.tr</a> Res. Asst. Sergen AKARSU <a href="mailto:sakarsu@gsu.edu.tr">sakarsu@gsu.edu.tr</a> Res. Asst. Dilara GÖKÇEOĞLU <a href="mailto:dgokceoglu@gsu.edu.tr">dgokceoglu@gsu.edu.tr</a>
Faculty of Economic and Administrative Science	Department of International Relations	Assoc. Prof. Yeliz KULALI MARTIN <a href="mailto:ykulali@gsu.edu.tr">ykulali@gsu.edu.tr</a> Res. Asst. Furkan Sarper KÖSEOĞLU <a href="mailto:fkoseoglu@gsu.edu.tr">fkoseoglu@gsu.edu.tr</a>
	Department of Political Sciences	Res. Asst. Atakan ÇİFTÇİ, PhD <a href="mailto:aciftci@gsu.edu.tr">aciftci@gsu.edu.tr</a> Res. Asst. Emirhan ALDİNC <a href="mailto:ealdinc@gsu.edu.tr">ealdinc@gsu.edu.tr</a>
Faculty of Engineering and Technology	Department of Computer Sciences	Prof. Dr. Gülfem ALPTEKİN <a href="mailto:galptekin@gsu.edu.tr">galptekin@gsu.edu.tr</a> Assist. Prof. Özgün PINARER <a href="mailto:opinarer@gsu.edu.tr">opinarer@gsu.edu.tr</a>
	Department of Industrial Engineering	Assoc. Prof. Tuncay GÜRBÜZ <a href="mailto:tgurbuz@gsu.edu.tr">tgurbuz@gsu.edu.tr</a>
Faculty of Sciences and Arts	Department of Philosophy	Assoc. Prof. Umut ÖKSÜZAN <a href="mailto:uoksuzan@gsu.edu.tr">uoksuzan@gsu.edu.tr</a> Asst. Prof. Erinç ASLANBOĞA <a href="mailto:eamslanboga@gsu.edu.tr">eamslanboga@gsu.edu.tr</a>
	Department of Sociology	<b>INCOMING</b> Assoc. Prof. Julie Alev DİLMAÇ <a href="mailto:jadilmac@gsu.edu.tr">jadilmac@gsu.edu.tr</a> <b>OUTGOING</b> Res. Asst. Başak DEMİR <a href="mailto:bdemir@gsu.edu.tr">bdemir@gsu.edu.tr</a>
	Department of French Language and Literature	<b>INCOMING</b> Asst. Prof. Ahmet ÖZKAN <a href="mailto:aozkan@gsu.edu.tr">aozkan@gsu.edu.tr</a> <b>OUTGOING</b> Lect. Şilan KARADAĞ, PhD <a href="mailto:skaradag@gsu.edu.tr">skaradag@gsu.edu.tr</a>
	Department of Mathematics	Asst. Prof. Serap GÜRER <a href="mailto:sgurer@gsu.edu.tr">sgurer@gsu.edu.tr</a>

## 5. AVERAGE COST OF LIVING

Accommodation	500 - 600 €
Transportation	10 - 20 €
Food	200 - 300 €
Other costs (clothes, personal care, entertainment etc.)	200 - 300 €
<b>TOTAL</b>	<b>910 - 1220 €</b>