

Application Form for Exchange and Study Abroad Students

Full Name (as appears on passport)	
Name of Home Institution	
Title of degree/major at Home Institution	
Regent's University London (RUL) School	
Your semester(s) at RUL	
Level of Study at RUL	
Length of Stay	

Date of Birth	Day:	Month:	Year:
Gender			
Country of Birth			
Country of Residence			
Nationality (eg, Canadian, US American, Italian etc; if you have dual nationality, state both)			
Passport number and expiry date			
Permanent Address <div style="text-align: right; margin-right: 20px;">Street: City: Postcode: Country:</div>			
Email Address (state an email address that you check regularly)			
Telephone Number (including country code)			

Visa Status

***** I am

Non EU/EEA nationals only

For non-EU/EEA Nationals there are two visa routes depending on the length of stay at RUL:

- 1. Student Visitor Route/ Visa** (for a course of less than 6 months)
- 2. Tier 4 (General) Student Visa** (for a course of longer than 6 months or if you consider extending your stay)

In order to choose the correct visa route please consult the UK Home Office website (www.ukba.homeoffice.gov.uk). To check whether a visa is needed on not: www.gov.uk/check-uk-visa

I confirm I have informed myself in detail about my immigration status and can confirm that I wish to apply for the below mentioned visa. I understand that it is my responsibility to comply with the UK immigration regulations.

I want to apply for a

Health, Learning Support and Disability Declaration

Declaring a specific learning difficulty/disability will not affect the application. Informing RUL about a disability can help the Disability Officer make arrangements to meet individual needs.

To declare an additional learning difficulty/disability, please select from the list below.

Please indicate support required while at Regent's

Indicate any health/medical conditions (such as severe allergies)

List any medication that you are currently taking, including any in relation to the above mentioned condition; be aware that you may have to plan in good time to ensure you have access to these while abroad

Would you like to arrange an appointment with our Counselling Service in advance of your arrival? By ticking 'Yes', you are consenting to us passing your details to our Student Counselling Team. They will be in touch with you directly to arrange your appointment. This service is free of charge.

Yes

No

I agree that the information declared above may be passed on to relevant staff members at RUL as necessary. This will enable you to receive good support in your studies.

I consent to the information given in this supplement being stored electronically within RUL's Student Records System. I understand that strict rules on security and confidentiality of data will be observed and the provisions of the Data Protection Act 1998 will apply on use of and access to information. This consent will cover the period of my studies at RUL unless it is withdrawn by me in writing.

I do not agree that this information may be passed on to any other person

Authorisation to release information to Parent or Guardian

I, the student, wish to authorise _____ (name of parent/ guardian) to be able to obtain information on my behalf from RUL. My parent/guardian may request information related to academic performance (including final grades), attendance, housing, student accounts, financial aid and registration.

Name:

Date:

Declaration

I, _____, confirm that the information related to personal details, visa status, course choices, health, learning support and disability, as well as to housing, are correct and filled in to the best of my knowledge

Name:

Date:

Module Choice Form for Exchange and Study Abroad Students

Full Name (as stated on your passport)	
Name of Home Institution	
Title of degree/major at Home Institution	
RUL School	
Amount of credits needed while abroad	Check this with your home institution if unsure.
Level of Study at RUL	
First Semester at RUL	

Choosing Your Modules

- You must consult the module list specific to the school you will study at.** All module choices, including alternative choices, must be approved by your home institution. **You cannot make changes to your choices once submitted**
- Note the below specific to your school:
 RACL: We advise to take no more than 12-15 US credits per semester. You can take a maximum of 18 US credits. At RACL you will receive your timetable prior to arrival. This is due to the US structure of the programme.
 EBSL/RBSL, RSDFM, RSFD, RSPP: We advise to take no more than 20 or 25 ECTS per semester. You may have to take 30 ECTS which is a full work load. We are unable to confirm which modules you will be able to take until your arrival at Regent's during the Orientation period.
- Some courses have pre-requisites. By submitting this form you confirm that you have informed yourself about the content of each course selected and that you meet the pre-requisites and that you know about the credit transfer to your home institution.

Module/ Course Code (in order of preference)	Module/ Course Title <i>Ensure the title and module code match</i>	Credits	If any of the modules are compulsory to complete your studies, please tick here
1			
2			
3			
4 if applicable			
5 if applicable			
6 if applicable			

How many credits do you need to complete during this semester? _____

Approved Alternative Modules -These will be chosen in case there is a timetable clash amongst the above courses

or if one of the above does not run. **You must state 6 alternatives** in order of preference. This form will not be accepted if these are missing)

1				
2				
3				
4 if applicable				
5 if applicable				
6 if applicable				

Module Choice Form for Exchange and Study Abroad Students

By submitting this form, I, the student, confirm that:

I have informed myself about the content of each selected course and that you meet the pre-requisites (if necessary)

I know that once the Application Form has been to Regent's, you cannot make any changes to your module choices

I am responsible to ensure you are taking sufficient modules/credits while abroad

I have discussed the credit transfer to my home institution with my academic advisor/international office and am certain that all my module choices are approved by them

I understand that courses run subject to demand and that the course offering in any given semester may change. In few instances it may be possible that a module is cancelled at last minute.

Once your application form is complete, save it on your computer and then send it as an email attachment to inbound@regents.ac.uk together with:

- **A scanned copy of your academic transcript**
- **JPEG photo of yourself**
- **Scanned copy of your passport (if you have one)**

Send all documents in one email. Incomplete applications will not be processed or accepted.