



European Federation of Catholic Universities  
Fédération des universités catholiques Européennes  
Federación de universidades católicas de Europa

## FUCE SCHOLARSHIP MOBILITY PROGRAMME GENERAL CONDITIONS 2018

The European Federation of Catholic Universities (FUCE) is launching its mobility programme exclusively addressing students registered at

- Albanian Universities
- Lebanese universities
- Pontifical universities from Vatican
- Ukrainian universities
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which are members of FUCE.

### Conditions

1. Number of scholarships: 30 months per year.
2. Duration of the stay: no more than 4 months.
3. Amount: monthly stipend of 600€ to cover the cost of living and travel expenses.
4. The student remains enrolled in the sending institution and will be considered as a student in mobility (like an ERASMUS student) by the host university (that means: no fee, access to libraries, etc.).
5. The sending institution will have to award full recognition of the studies done by the student at the host institution.
6. Host universities: FUCE universities.
7. Successful candidates will only be able to enjoy once of this scholarship programme.

### Requirements

Applicants must:

1. Be students at Albanian, Lebanese or Ukrainian FUCE universities or at Pontifical Universities of Vatican members of FUCE and be registered at an undergraduate or postgraduate programme.
2. Have a curriculum linked to Ethics, Theology, Philosophy or other disciplines somehow integrating The Social Teaching of the Church.
3. For students at Albanian, Lebanese or Ukrainian or FUCE universities, be citizen of Albania, Lebanon or Ukraine.
4. In the case of undergraduates, to have successfully passed the first year of their degree.
5. Have a good academic record.
6. Have a good command of the language of instruction of the courses to be followed.
7. Not have already received or be currently receiving any other financial mobility grant.
8. Be able to show that they possess the personal qualities to benefit from their mobility grant and use it to succeed in their chosen career.

### Documents

Applicants must handle in the following documents at their own university:

1. Student application form.
2. Copy (first side –reverse) of the identity card or passport.
3. Certified copy of the different academic records.
4. A certificate showing evidence of their registration in their university of origin.

5. Proof of the good command of the language of instruction of the courses to be followed, at a minimum level of B2 of the Common European Framework of Reference for Languages.
6. A 200 words statement about themselves with a focus on their educational objectives, their professional goals and aspirations and how they think this mobility grant will help to achieve their goals.
7. Letter of reference. This must be from a member of staff from the home university of the applicant who has supervised him/her academically – i.e. a lecturer, tutor or supervisor.
8. FUCE learning agreement. → this agreement has to be completed and approved by both institutions (sending and hosting); **in order that hosting institutions have enough time to examine thoroughly the students' files, an intermediate dead-line is fixed on April 5th, 2018.**
9. Letter of acceptance of the host University.

### Selection process

1. The sending university will collect all the documentation from the applicants and will short-list the appropriate candidates.
2. Application will be prioritized by:
  - 2.1. Academic records.
  - 2.2. Good command of the language of instruction of the courses to be followed.
  - 2.3. Word statement about the candidate's motivation to do the mobility.
  - 2.4. Financial resources of the candidate.
3. Short-listed candidates can be invited for an interview to be held at the sending university.
4. Preference will go towards applicants who have not previously studied outside their home country.
5. **Sending universities send the files of the (maximum) 3 pre-selected candidates to the FUCE secretary by May 15th, 2018 at the latest.**
6. The final selection of the candidates is made by the Council of FUCE during its meeting in May 2018 before the General Assembly.
7. The President of FUCE informs the rectors of sending and hosting institutions of the successful candidates. The sending institutions inform the candidates.
8. FUCE send the funds to the sending institution which is charged to pay the student.
9. In case of leave in absence of a student or change of selected candidate, the sending institution will inform the FUCE President and send meanwhile three files or other pre-selected candidates. The FUCE President will urge the Board Members to select another candidate as soon as possible.
10. After the mobility stay, the sending institution sends to the President of FUCE a report which contains
  - 9.1. Academic records
  - 9.2. The FUCE study report completed by the student.

### Annexes:

- Student application form 2018
- Certificate of stay 2018
- Joining certificate 2018
- Learning Agreement 2018
- Study Report 2018

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