

UNDERGRADUATE ADMISSIONS TO PROGRAMS IN ENGLISH

2022-2023



GENERAL CONDITIONS OF REGISTRATION

1- Lebanese Baccalaureate or a degree that is recognized as equivalent by the Equivalence Commission at the Lebanese Ministry of Education and Higher Education (MEHE).

2- Ranking in the required category at the English Aptitude Test prior to the submission of the application:

- Early admission: no restriction.
- Regular admission: ranking in category “B” at least or equivalent TOEFL score (60-69 internet-based, 515-549 paper-based) for the B.A. in Translation (ETIB).
No restriction for the other programs.
- Late admission: ranking in category “A” or equivalent TOEFL score (70 internet-based, 550 paper-based) for the B.A. in Translation (ETIB). Ranking in category “B” at least or equivalent TOEFL score (60-69 internet-based, 515-549 paper-based) for the other programs.

Ranking in category “A” at English Aptitude Test or equivalent TOEFL score is a requirement to the final registration in B.A. in Translation (ETIB).

Ranking in category “B” at English Aptitude Test or equivalent TOEFL score for all other programs is a requirement to the final registration.

APPLICATION SUBMISSION

Application submission for admission to undergraduate study is done:

- Online, by accessing the <https://admission.usj.edu.lb/> link
- At the closest submission office (CSH, CSM, CSS, CST, CLN, CLS and CZB)

To submit your application, please:

1. Fill in all sections of the Application Form (pages 4 and 5)
2. Choose a maximum number of 8 programs on the whole list (page 6) in order of priority from 1 to 8, 1 being your first choice.
3. Enclose the required documents, taking into account that the Admissions Committee only examines complete applications.
4. Pay the non-refundable application fee: 250 000 LL. You may renew your application in any other period by going in person to the office or online at no additional fee if you are not satisfied with your result.

REQUIRED DOCUMENTS

- 1- A passport-size photo.
- 2- A photocopy of the recent copy of individual civil status or a photocopy of the Lebanese ID card or the passport for foreigners (by showing the original).
- 3- If you already have a Baccalaureate certificate, a photocopy of the Lebanese Baccalaureate certificate or its equivalent, certified by the Lebanese Ministry of Education and Higher Education. **This certificate is mandatory if applying for the Late Admission and Second Semester.**
- 4- Transcript of grade 10 and 11 if applying for Early Admission. Transcript of grade 10, 11 and 12 if applying for Regular or Late Admission.
- 5- A summary of the grade 10 and 11 transcripts, certified by the school of origin, on the form appended.

* Acronyms of campuses:

CSM: Medical Sciences Campus, Damascus Road
CST: Sciences and Technologies Campus, Mar Roukoz
CSS: Social Sciences Campus, Huvelin Road
CSH: Human Sciences Campus, Damascus Road

CLN: North Lebanon Campus, Ras Maska
CZB: Zahle and Bekaa Campus, Hazerta
CLS: South Lebanon Campus, Bramieh

RESULTS AND CONFIRMATION

The results shall be sent on the date mentioned in the section *Admission Periods*. The applicant shall receive by SMS and by email, a student identification number and a password that will allow him to validate his choice and to print out the corresponding confirmation fee stub; the admission shall be confirmed upon settlement of this stub within the deadlines indicated. Unsettled confirmation fee stub will lead to the cancelation of the admission.

N.B. The confirmation fee is only refundable in case the applicant has not obtained his Baccalaureate or equivalent degree, or in case he has not reached the requested level on the English Aptitude Test.

TITLE-BASED ADMISSION

Shall be admitted on title the students who ranked first, second and third in Lebanon, whether in the French or the Lebanese Baccalaureate at the 2022 regular session, provided their Baccalaureate stream is accepted for the program they are applying for. They have to submit their title-based admission application within ten days after the official publication of the Baccalaureate results.

Shall be admitted on title (except for the Faculty of Medicine) the students whose Baccalaureate general average is equal or above 17/20 whether in the French or the Lebanese Baccalaureate at the 2022 regular session, provided their Baccalaureate stream is accepted for the program they are applying for, and they have already applied for the Early or Regular Admission. They have to submit their title-based admission application within ten days after the official publication of the Baccalaureate results.

All students with title-based admission shall also meet the English Aptitude Test requirements.

ADMISSION PERIODS

Application forms can be submitted online or at any of the submission offices, every weekday between 10 am and 3:30 pm:

	Early		Regular	Late
Application submission	From October 18 to December 22, 2021		From March 1 st to June 17, 2022	From June 18 to August 19, 2022
Results	Programs not requiring admission exam	FM-FMD-IPM-ISO	1 st wave, programs not requiring admission exam: 4 th week of April 2022	1 st wave: August 5, 2022 2 nd wave: August 26, 2022
	4 th week of January 2022	4 th week of February 2022	2 nd wave, programs not requiring admission exam: 2 nd week of June 2022 3 rd wave, all programs: 4 th week of July, 2022	
Confirmation	Programs not requiring admission exam	FM-FMD-IPM-ISO	Within 6 days after results	Within 6 days after results
	February 7, 2022	March 7, 2022		
Payment	Programs not requiring admission exam	FM-FMD-IPM-ISO	Within 6 days after results	Within 6 days after results
	March 7, 2022	April 7, 2022		

APPLICATION FORM

Year 2022-2023

Semester*: ☐ 1 ☐ 2

For administrative use

Application N°: Student ID:

INFORMATION

English Aptitude Test: ID / / /

PERSONAL INFORMATION

Please fill in this form as per your identity card information; data will not be modified later and will be used for your transcripts and diploma.

Name*: ☐ Mr* ☐ Mrs* ☐ Miss* الشهرة*:

First name*: الاسم*:

Father's name*: اسم الأب*:

Mother's maiden name*: اسم الأم وشهرتها*:

Date of birth*: / /

Place of birth*: محل الولادة*:

Country of birth*:

Nationality*: Other nationality*:

Civil Record place and n°*: Caza*:

Marital status*: ☐ Single ☐ Married ☐ Other

Name of spouse:

Father's profession*: Father's mobile*:

Father's email*:

Mother's profession*: Mother's mobile*:

Mother's email*:

Family members (parents, siblings) enrolled at USJ: ☐ Current ☐ Alumni

I was oriented to USJ by*: ☐ Parent ☐ Friend ☐ Alumni ☐ School ☐ USJ Orientation Department

Are you a member of an association or a social movement? Specify:

Do you have any artistic talents? Specify:

Do you practice any physical activity? Specify:

*All marked fields are mandatory.

Building: Street:

Area: City*:

Phone: Mobile*:

E-mail*:

CONTACT PERSON IN CASE OF EMERGENCY	
Name*:	Name:
Address*:	Address:
Tel*:	Tel.:

SECONDARY SCHOOLS

Year	School	Address
Grade 10*		
Grade 11*		
Grade 12*		

Equivalence n°:

University:

Faculty: Country:

Degree: Graduation date: / /

Other titles:

Applicant may apply to up to 8 programs. Please indicate your order of preference (Program n° 1 is your first choice)

Institution	Program	Choice	Code	Early	Regular	Late
Institut supérieur d'orthophonie (ISO)	Bachelor's Degree in Speech and Language Therapy (CIS)*		SPTH	Application study + oral test	Application study + oral test, title	Application study + oral test
Faculté de gestion et de management (FGM)	Bachelor's Degree in Business Administration and Management (CSS)*		LGMA	Application study	Application study, title	Application study
Institut de gestion des entreprises (IGE)	Bachelor's Degree in Hospitality Management (CST)*		LCAR	Application study	Application study, title	Application study
Institut supérieur d'études bancaires (ISEB)	Bachelor's Degree in Banking Studies (CSS)*		BABS	Application study	Application study, title	Application study
École de stylisme et de modélisme (ESMOD)	Bachelor's Degree in Fashion Design and Pattern Drafting (CSS)*		STMDA	Application study	Application study, title	Application study
École de traducteurs et d'interprètes de Beyrouth (ETIB)	B.A. in Translation (CSH)*		LLVTA	Application study	Application study, title	Exam
École supérieure d'ingénieurs de Beyrouth (ESIB)	Bachelor of Engineering in Computer and Communication Engineering, CCE (CST)* - Software Engineering - Telecommunication Networks (SG, SVT stream only)		EC22	Application study	Application study, title	Application study
Faculté des sciences (FS)	BS Mathematics, option Data Science Please select the Campus* CST <input type="checkbox"/> CLS <input type="checkbox"/> CLN <input type="checkbox"/> CZB <input type="checkbox"/> (SG, SVT, SE stream only)		LDSA	Application study	Application study, title	Application study

* Acronyms of Campuses:

CIS: Innovation and Sport Campus, Damascus Road

CSS: Social Sciences Campus, Huvelin Road

CST: Sciences and Technologies Campus, Mar Roukoz

CSH: Human Sciences Campus, Damascus Road

CLS: South Lebanon Campus, Bramieh

CLN: North Lebanon Campus, Ras Maska

CZB: Zahle and Bekaa Campus, Hazerta

I, the undersigned, declare that :

- I have read the provisions concerning the «English Aptitude Test» (cf. p.2), stating that my acceptance in any program is provisional and would be canceled and void should I fail to obtain the required level in the «English Aptitude Test», according to the provisions stipulated in the 2022-2023 admission application.
- I have been informed that my acceptance to the first year of any program is only provisional and would be canceled and void should I fail to provide the Lebanese Baccalaureate Diploma or a diploma officially recognized equivalent explicitly enabling me to enroll in the first year in Saint Joseph University of Beirut for the academic year 2022-2023.
- I declare that to my knowledge all the information and documents I have provided are correct and complete. I confirm that if otherwise proven, the University has the full right to cancel my application and admission to the program with no compensation.
- I confirm the choice of my program (page 6) and declare that the order of priority I have indicated is final.

The Directorate of Admissions (admission@usj.edu.lb) shall record all information collected from this form, on a computerized file in order to create the student's academic file on Saint Joseph University (USJ) information system and on the USJ's Alumni platform "Alumforce". The legal basis for this data processing is the legitimate interest. The data collected shall be communicated to the following recipients only: the heads of faculties, institutes, schools and centers attached to the University as well as the directors of the services of the central administration at the University. The data necessary for issuing diplomas, as well as those required by the Ministry of Education and Higher Education, cannot be modified or erased. This data may also be communicated to the communications department in order to send promotions and to the USJ Foundation to solicit donations. The other data is preserved at least until the diploma is issued and cannot be deleted before its issuance; it is then preserved in respect with the data retention policy of USJ, as long as you do not send a written request to erase it.

You can have access to your personal data, rectify it or request to delete it when possible, or exercise your right to limit its processing.

In order to exercise these rights or to enquire about the processing of your data through this device, you can contact our data protection officer on the following email address: dpo@usj.edu.lb.

- I, hereby, declare that I have read and approved the above text, as well as the personal data processing policy of Saint Joseph University of Beirut (USJ) available on its website.
- I, hereby, authorize Saint Joseph University of Beirut (USJ) to use audiovisual images showing me in the production of videos, CD-ROMs, advertisements, flyers, and any other of its publications, including those published over the internet. My name shall not be disclosed, without my prior consent, in productions for promotional purposes, but it may be used in Saint Joseph University of Beirut publications while reporting news, accomplishments, or successes relating directly to me.
- I, hereby, authorize Saint Joseph University of Beirut to send me announcements, bulletins, letters, newsletters, messages and surveys by email and SMS.

Place and date:

Signature :

Saint Joseph University of Beirut, Damascus Road
Tel : 01-421128
Email : service.orientation@usj.edu.lb
PO. Box 11-5076 Riad el Solh, Beirut 1107 2180 - Lebanon

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