

APPLICATION TO UNDERGRADUATE PROGRAMS

2024-2025



UNDERGRADUATE APPLICATION SUBMISSION

Undergraduate applications can be submitted:

- Either online, by accessing the link: <https://admission.usj.edu.lb/>
- Or at any submission office on Campus (CSH, CSS, CST, CLN, CLS and CZB; cf. campus list on page 8); the candidate's in-person presence is preferred. To submit your application, please:
 1. Fill in all sections of the Application Form (pages 5 and 6)
 2. Choose up to 9 programs from the list (pages 7 and 8) by ranking them in order of preference from 1 to 9, 1 being your preferred choice.
 3. Enclose all required documents; an incomplete application will not be considered by the Admissions Committee.
 4. Pay the application fee of 75 USD. This fee is non-refundable and is paid only once for the 3 admission periods, as well as for the second semester of the 2024 – 2025 academic year.

N.B.: FM, FMD and FP candidates are allowed to take the entrance exam twice at most (consecutively or not). This provision is applicable to all past, present and future applications, without exception.

REQUIRED DOCUMENTS

1. A passport-sized photo
2. A recent individual civil status record. For foreigners, a copy of the passport.
3. If you already have a Baccalaureate certificate, a copy of the Lebanese Baccalaureate certificate or its equivalence, certified by the Lebanese Ministry of Education and Higher Education. **A certified copy of this certificate is mandatory if applying for the Late Admission or Second Semester.**
4. Academic transcripts of the First and Second Secondary classes if applying for Early Admission. Academic transcripts of the First, Second and Third Secondary classes if applying for Regular or Late Admissions and Second Semester.
5. Summary of the First and Second Secondary academic transcripts, certified by the school, according to the appended form.
6. A certified copy of the higher education studies already completed and the university diplomas already obtained, as well as their possible equivalence granted by the Lebanese government.

RESULTS AND CONFIRMATION

- The results shall be sent on the date mentioned in the *Admission Periods* section (p.4). Applicants shall receive, by SMS and by email, a student identification number and a password that will allow them to validate their choice and to print out the corresponding confirmation fee stub; the admission shall be confirmed upon settlement of this stub within the indicated deadlines. This payment can also be made online on the student website <https://etudiant.usj.edu.lb>. After the deadline, the unconfirmed admission will be canceled.
- It is possible to be admitted to all the selected programs except those governed by the Joint Selection Board, which include the following institutions:

Joint Selection Boards	Early Admission	Regular Admission
Board 1 (file-based admission)	FP, IPHY, ESF, ETLAM, FSI, ESIB, ESAR, INCI, ESIA, ESIAM and FS	ETLAM, IPHY, ESF, FSI, ESIB, ESAR, INCI, ESIA, ESIAM and FS
Board 2 (exam-based admission)	FM, FMD, IPM, ISO and IET	FM, FMD, FP, IPM, ISO and IET

Each joint selection board generates a single admission for each applicant based on the order of priority established by the latter, and their file or entrance exam scores.

- You may reapply each term by visiting the submission office or online at no additional cost if you are not satisfied with your result. If you are admitted to a Joint Selection Board program and you renew your application by applying to another program of the same joint selection board, you will forfeit the admission you would have already obtained by signing the corresponding letter of withdrawal.

N.B.: The confirmation fee is only refundable in case the candidate does not obtain their Baccalaureate degree and/or in case they have not met the French or English Placement Test requirements.

PROVISIONS FOR JOINT SELECTION BOARDS

Candidates who have applied to two or more programs on the same Joint Selection Board and who have been admitted to one of these choices may request, within 30 days of the publication of the results, to switch to a lower priority choice. If their weighted average permits, they may then obtain a new admission that would replace the old one, since they can only retain one admission within a Joint Selection Board.

N.B.: The provisions of the joint selection board only apply to the early and regular admission periods.

TITLE-BASED ADMISSION

First Ranks in the Baccalaureate

Candidates who ranked first, second and third in Lebanon, whether in the French or the Lebanese 2024 Baccalaureate may join the institution of their choice provided that their Baccalaureate track corresponds to the program they are applying for. They have ten days after the publication of the results of the French or Lebanese Baccalaureate to confirm their choice and present a certified copy of this diploma with the grade certificate.

Baccalaureate Average 18.5/20

Candidates who have obtained an overall average of 18.5/20 or more in the French or Lebanese Baccalaureate of 2024, in the first session if there are several sessions, can enroll at the institution of their choice, except for the Faculty of Medicine, under two conditions: that the baccalaureate track corresponds to the requirements of the chosen institution and that they have already applied for admission to either the Early or the Regular Admission periods. They have ten days after the publication of the French or Lebanese Baccalaureate results to confirm their choice and present a certified copy of this diploma with the grade certificate.

Baccalaureate Average 17/20

Candidates who have obtained an overall average of 17/20 or more in the French or Lebanese 2024 Baccalaureate, in the first session if there are several sessions, can enroll at the institution of their choice, except for the Faculty of Medicine and the Faculty of Dental Medicine, under two conditions: that the baccalaureate track corresponds to the requirements of the chosen institution and that they have already applied for admission to either the early or the regular admission periods. They have ten days after the publication of the French or Lebanese Baccalaureate results to confirm their choice and present a certified copy of this diploma with the grade certificate.

Baccalaureate specialties and tracks required for the title-based admission:

Institution	New French Baccalaureate			Lebanese Baccalaureate
	Second Secondary Specialties	Third Secondary Specialties		
FP	Math + Physics-Chemistry + Biology	2 of the 3 specialties chosen in Second Secondary		GS,LS
FP-Nutrition	Biology or Physics-Chemistry + 2 other specialties	Biology or Physics-Chemistry + 1 of the 2 other specialties chosen in Second Secondary		GS,LS
FM-FMD	Math + Physics-Chemistry + Biology	Physics-Chemistry + Biology + Additional Math		GS,LS
ETLAM	Math + Physics-Chemistry + Biology	Physics-Chemistry + Biology		LS
ESIB	Math + Physics-Chemistry + 1 other specialty	1 st option	2 nd option	GS,LS
		Math + 1 of the 2 other specialties chosen in Second Secondary	Physics-Chemistry + Additional Math + 1 of the 2 other specialties chosen in Second Secondary	
ESAR	Math or Physics-Chemistry or Biology + 2 other specialties	Math or Physics-Chemistry or Biology + 1 of the other specialties chosen in Second Secondary	Additional Math + 2 of the other specialties chosen in Second Secondary	GS,LS,ES
INCI	Math or Digital Technology and Computer Science + 2 other specialties	Math or Additional Math or Digital Technology and Computer Science + 1 or 2 of the other specialties chosen in Second Secondary		GS,LS,ES
FS	Math or Physics-Chemistry or Biology + 2 other specialties	Math or Physics-Chemistry or Biology + 1 of the 2 other specialties chosen in Second Secondary		GS,LS,ES
ESIA-M	3 out of the 4 specialties: 1. Math 2. Physics-Chemistry 3. Biology 4. Economics and Social Sciences	2 of the 3 specialties chosen in Second Secondary		GS,LS,ES

All Baccalaureate tracks and specialties for the other institutions.

N.B.: All candidates admitted on title must be classified in the required category in the French or English Placement Test, depending on the requirements of the chosen program before the final registration date (cf. General Requirements).

Candidates who apply for title-based admission must download and fill the corresponding form and send it by email, within the deadline, to the Admissions Directorate: admission@usj.edu.lb.

ADMISSION FOR INTERNATIONAL CANDIDATES

Non-Lebanese candidates who have studied in First, Second and Third Secondary classes in an institution abroad benefit from certain special provisions in case of file-based selection, entrance exam-based admission during the regular period or admission based on an overall average of 17/20. Candidates must specify in their application whether or not they have applied for Admission for International Candidates. They may also be candidates for Regular Admission.

File-Based Selection Admission

International candidates who apply for Admission for International Candidates are allocated a quota of spots set by the institution in question.

Entrance Exam-Based Admission

International candidates who apply for an Entrance Exam-Based Admission during the regular period have a quota of spots set by the institution in question. The exam curriculum is the same as that of the Regular Admission.

Title-Based Admission

Candidates who have obtained an overall average of 17/20 or higher in the official 2024 French baccalaureate exams, may enroll in the institution of their choice, provided that the specialties of the baccalaureate correspond to the requirements of the chosen institution. They have until Friday, August 16, 2024 to confirm their choice and present a certified copy of the diploma with the grade certificate.

Special Provisions for Lebanese Candidates Living Abroad

For Lebanese candidates who have completed all their secondary education in an institution abroad and who have applied to a program where the selection method is based on a file study, an adjustment factor for their school will be calculated so as not to disadvantage them over candidates applying from well-known schools at the University.

ADMISSION PERIODS

Application forms can be submitted online or at any of the submission offices between 10:00 AM and 3:30 PM:

	Early		Regular	Late
File submission	October 16 - December 19, 2023		February 5 - June 21, 2024	June 24- August 20, 2024
Results	Programs that don't require an exam	FM-FMD-IPM-ISO-IET	1st wave , programs that don't require an exam: End of April 2024	1st wave : August 2, 2024 2nd wave : August 30, 2024
	End of January 2024	End of February 2024	2nd wave , programs that don't require an exam: Mid June 2024 3rd wave , programs that don't require an exam: Mid July 2024 3rd wave , FM-FMD-IPM-ISO-IET: End of July 2024	
Confirmation	Programs that don't require an exam	FM-FMD-IPM-ISO-IET	Within 6 days after results	Within 6 days after results
	February 8, 2024	March 8, 2024		
Payment	Programs that don't require an exam	FM-FMD-IPM-ISO-IET	Within 6 days after results	Within 6 days after results
	March 8, 2024	April 12, 2024		

APPLICATION FORM

2024-2025 Academic Year

Semester*: ☐ 1 ☐ 2

For administrative use

Application N°: Student ID:

INFORMATION

French Proficiency Test: ID / / / ☐ Admission for international candidates

English Aptitude Test: ID / / /

PERSONAL INFORMATION

Please fill in this form as per your identity card information; data will not be modified later and will be used for your transcripts and diploma.

Last name*: ☐ Mr* ☐ Mrs* ☐ Miss* الشهرة*:

Name*: الاسم*:

Father's name*: اسم الأب*:

Mother's maiden name*: اسم الأم وشهرتها*:

Date of birth*: / / محل الولادة*:

Place of birth*:

Country of birth*:

Nationality*: Other nationality*:

Civil Record place and n°*: Caza*:

Marital status*: ☐ Single ☐ Married ☐ Other

Name of spouse:

Father's profession*:

Father's professional address (Country)*:

Father's mobile*:

Father's email*:

Mother's profession*:

Mother's professional address (Country)*:

Mother's mobile*:

Mother's email*:

Family members (parents, siblings) enrolled at USJ: ☐ Current ☐ Alumni

I was oriented to USJ by*:

☐ Parent ☐ Friend ☐ Alumni ☐ School ☐ USJ Student Information and Orientation Office

*All marked fields are mandatory.

CHOICE OF PROGRAMS

Please indicate on the entire list of programs, on pages 7 and 8 a maximum of 9 choices, from 1 to 9, 1 being your first choice.
You may also choose to apply for a single program.

HEALTH AND MEDICINE

Institution	Program	Choice	Code	Selection Mode		
				Early	Regular	Late
Higher Institute of Speech and Language Therapy (ISO)	Bachelor in Speech and Language Therapy (<i>English Section</i>) (CIS)*		SPTH	File-based selection + oral exam	File-based selection + oral exam or title-based admission	File-based selection + oral exam

ENGINEERING AND TECHNOLOGY, SCIENCES

Institution	Program	Choice	Code	Selection Mode		
				Early	Regular	Late
School of Engineering of Beirut (ESIB)	Bachelor of Engineering in Computer and Communications Engineering, CCE (CST)* (<i>English section</i>) - Telecommunication Networks - Software Engineering		EC22	File-based selection	File-based selection or title-based admission	File-based selection

Baccalaureate requirements for ESIB

New French Baccalaureate		Lebanese Baccalaureate
Second Secondary specialties	Third Secondary specialty	
	1 st possibility	2 nd possibility
Math + Physics- chemistry + 1 other specialty	Math + 1 of the other 2 specialties chosen in Second Secondary	Physics-Chemistry + Additional Math + 1 of the other 2 specialties chosen in Second Secondary
		GS,LS

Faculty of Science (FS)	Bachelor in Data Science (<i>English Section</i>) <input type="checkbox"/> CST <input type="checkbox"/> CZB <input type="checkbox"/> CLN <input type="checkbox"/> CLS Please select the Campus*		LDSA	File-based admission	File-based or title-based admission	File-based admission
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Baccalaureate requirements for the Faculty of Science

New French Baccalaureate		Lebanese Baccalaureate
Second Secondary specialties	Third Secondary specialties	
Math or Physics-Chemistry or Biology + 2 other specialties	Math or Physics-Chemistry or Biology + 1 of the 2 other specialties chosen in Second Secondary	GS, LS, ES

ECONOMICS, BUSINESS ADMINISTRATION AND BANKING

Institution	Program	Choice	Code	Selection Mode		
				Early	Regular	Late
Faculty of Business Administration and Management (FGM)	Bachelor in Business Administration and Management (<i>English Section</i>) (CSS)*		LGMA	File-based admission	File-based or title-based admission	File-based admission
Institute of Business Administration (IGE)	Bachelor in Hospitality Management (<i>English Section</i>) (CSS)*		LHSP	File-based admission	File-based or title-based admission	File-based admission
Higher Institute of Banking Studies (ISEB)	Bachelor in Banking Studies (<i>English Section</i>) (CSS)*		BABS	File-based admission	File-based or title-based admission	File-based admission

ART, HUMANITIES, RELIGIOUS SCIENCES

Institution	Program	Choice	Code	Selection Mode		
				Early	Regular	Late
Lebanese Institute of Educators (ILE)	Bachelor in Education – Preschool and Primary Education (<i>English Section</i>) (CLS)*		EPPG	File-based admission	File-based or title-based admission	File-based admission
	Bachelor in Education – Special Education (Orthopedagogy) (<i>English Section</i>) (CLS)*		ORPD	File-based admission	File-based or title-based admission	File-based admission
School of Translators and Interpreters of Beirut (ETIB)	Bachelor in Translation (<i>English Section</i>) (CSH)*		LLVTA	File-based selection	File-based selection or title-based admission	Entrance Exam
School of Fashion Art and Design (ESMOD)	Bachelor in Fashion Design and Pattern Drafting (<i>English Section</i>) (CSS)*		STMDA	File-based admission	File-based or title-based admission	File-based admission

*Campus Acronyms:

CIS: Innovation and Sports Campus, Damascus Road

CST: Sciences and Technology Campus, Mar Roukoz

CSS: Social Sciences Campus, Huvelin Road

CSH: Humanities Campus, Damascus Road

CLN: North Lebanon Campus, Ras Maska

CZB: Zahle and Beqaa Campus, Hazerta

CLS: South Lebanon Campus, Bramieh

I, the undersigned,

declare that :

- I have read the provisions concerning the «Test d'aptitude en langue française» and the «English Placement Test» in the article 6 of the Internal Regulations of Study stating the following:

b- Conditions of sufficient knowledge of the French language: Prior to every registration for the first cycle, the candidate must have been classified in « A » category at the aptitude test in French language. However, the candidate who is classified in « B » category at this test is authorized to undertake a provisional registration in some institutions. As soon as he is registered and during the first year of his path, he shall attend mandatory courses of upgrading in French language, which replace an elective open TU of three credits.

These TUs are provided by the Faculty of languages of the USJ in three successive sessions at the first semester, at the second semester as well as at the summer semester. An « A » level test is organized at the end of each session. The student who passes this test validates the three credits; his registration becomes thus final and he can then continue his studies. The student who has not passed at the first session can register at the second session; in case of failure at this last session, he can register for the summer session. The student who does not pass this test, after the three sessions, shall not be able to renew his registration. The institutions may, in their « Proper provisions » of the Internal regulations of studies, expand the requirement of Level « A » to any first registration for the higher cycles.

d- Conditions of sufficient knowledge of English language In order to obtain the degree of the first cycle, the student who is classified as « A » category at the English Placement Test or who has passed from « E », « D », « C » or « B » to « A » category must pass the TU of the corresponding level (level « A »), on one hand, and submit to the Proficiency Test of Saint Louis University, on the other hand.

e- English proficiency requirements for programs taught in English

Prior to registering in the Bachelor, applicants must have been placed at least in category "B" on the English Placement Test (TALA) or have obtained a TOEFL score equivalent to 80 or more (Internet-based) or 548 or more (paper-based) or an IELTS score of 6.5 or more.

In case I got accepted i can't be registered in my major before having been classified in the required category at the aptitude test in French language or the English Placement Test.

The Admissions Directorate (admission@usj.edu.lb) shall record all information collected from this form, on a computerized file in order to create the student's academic file on the Saint Joseph University (USJ) information system and on USJ's Alumni platform "AlumniUSJ.org". The legal basis for this data processing is legitimate interest.

The data collected shall be communicated to the following recipients only: the heads of faculties, institutions, schools and centers attached to the University as well as the directors of the offices of the Central Administration at the University. This data may also be communicated to the Communications Department in order to send promotions and to Fondation USJ to solicit donations.

The data necessary for issuing diplomas, as well as those required by the Ministry of Education and Higher Education, cannot be modified or erased. The other data are preserved at least until the diploma is issued and cannot be deleted before its issuance; they are then preserved according to the preservation policy as long as you do not send a written request to erase them.

You can have access to your personal data, rectify them or request to delete them when possible, or exercise your right to limit their processing.

In order to exercise these rights or to enquire about the processing of your data through this system, you can contact our Data Protection Officer on the following email address: dpo@usj.edu.lb.

I, hereby, declare that I have read and approved the above text, as well as the Personal Data Processing Policy of Saint Joseph University of Beirut (USJ), available on its website.

I, hereby, authorize Saint Joseph University of Beirut (USJ) to use audiovisual images showing me in the production of videos, CD-ROMs, advertisements, flyers, and any other of its publications, including those published over the internet. My name shall not be disclosed, without my prior consent, in productions for promotional purposes, but it may be used in Saint Joseph University of Beirut publications while reporting news, accomplishments, or successes relating directly to me.

I, hereby, authorize Saint Joseph University of Beirut to send me announcements, bulletins, letters, newsletters, messages and surveys by email and SMS.

Place and date:

Signature:





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